

Code of Conduct Policy

1. Purpose

The purpose of this Code of Conduct is to ensure a respectful, safe, and inclusive environment that promotes learning, integrity, and mutual respect among students, teachers, and staff.

2. General Principles

- Respect for self, others, and property.
 - Adherence to school rules and applicable laws.
 - Promotion of a positive and inclusive school climate.
 - Accountability for actions and decisions.
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3. Expectations for Students

3.1. Academic Integrity

- Complete all assignments, tests, and projects honestly without plagiarism or cheating.
- Attend classes regularly and on time.
- Follow instructions given by teachers and staff.

3.2. Behavior

- Treat peers, teachers, and staff with respect and kindness.
- Avoid bullying, harassment, discrimination, or any form of harmful behavior.
- Follow school rules regarding the use of electronic devices and social media.

3.3. Dress Code

- Wear the prescribed school uniform (if applicable) or adhere to the dress code guidelines.
- Avoid wearing clothing with offensive language, symbols, or inappropriate content.

3.4. Use of Property

- Take care of school property and report any damages immediately.
- Use school resources responsibly, including textbooks, laboratory equipment, and technology.

3.5. Safety

- Follow safety protocols, including fire drills and lab safety rules.
 - Refrain from bringing prohibited items (e.g., weapons, drugs, alcohol) onto school premises.
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4. Expectations for Teachers

4.1. Professionalism

- Be punctual, prepared, and committed to delivering high-quality education.

- Maintain confidentiality regarding student records and personal information.
- Exhibit honesty and fairness in grading, feedback, and evaluations.

4.2. Behavior

- Treat all students with respect, fairness, and without discrimination.
- Avoid any form of harassment, favoritism, or inappropriate relationships with students.
- Model behavior that reflects the values of the school.

4.3. Communication

- Communicate effectively and respectfully with students, parents, and colleagues.
- Address student concerns and issues promptly and appropriately.
- Avoid discussing sensitive topics or sharing personal opinions unrelated to the curriculum.

4.4. Professional Development

- Participate in regular training and workshops to improve teaching skills.
- Stay updated with the latest teaching methodologies and educational trends.

4.5. Safety and Supervision

- Ensure the safety of students during school hours, field trips, and extracurricular activities.
 - Report any concerns about student welfare or safety to the appropriate authorities.
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5. Consequences for Violations

5.1. For Students

- **Minor Infractions:** Verbal warnings, parent/guardian notification, or detention.
- **Major Infractions:** Suspension, expulsion, or referral to authorities for severe cases (e.g., violence, illegal activities).
- Opportunities for restorative practices where appropriate.

5.2. For Teachers

- **Minor Breaches:** Verbal or written warnings, and opportunities for improvement.
 - **Major Breaches:** Suspension, dismissal, or reporting to relevant authorities for serious misconduct.
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6. Reporting and Addressing Violations

- Encourage reporting of any violations confidentially to the school administration.
 - Investigate all reports promptly and fairly.
 - Ensure all parties involved have an opportunity to be heard.
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7. Review and Acknowledgment

- Students and teachers are required to review and acknowledge understanding of the Code of Conduct annually.

- Feedback from students, teachers, and parents will be considered during policy reviews.
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8. Implementation

This policy will be implemented through:

- Orientation programs for new students and teachers.
 - Regular reminders during assemblies or staff meetings.
 - Displaying the Code of Conduct prominently in classrooms and common areas.
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9. Conclusion

This Code of Conduct is intended to foster a harmonious and productive school environment. Adherence by all members of the school community is essential for collective success and growth.